



Minutes  
Human Resource Professionals of Central PA  
(SHRM Chapter #0644)  
Board of Directors Meeting  
April 14, 2009

The Human Resource Professionals of Central Pennsylvania Board of Directors met on Tuesday, April 14, 2009, at the Pennsylvania Medical Society, Harrisburg, Pennsylvania.

The following Board members were present: *Jerry Anastasio, Olga Blouch, Suzy Carnecchia, Ray Chung, Heidi Etter, Bill Irwin, Sara Kennedy, Marti Longenecker, Laurie Reichert, Brad Teahl, Dan Thomas, Karen Young and David Zetter.*

The following Board members were absent: *Robert Baker.*

1) Operations Policy

Sara Kennedy reviewed the updated Board of Directors Operations Policy previously distributed by email.

A motion was made by Karen Young, seconded by Suzy Carnecchia, and passed to approve the updated Board of Directors Operations Policy.

2) Approval of Board meeting minutes (Brad Teahl)

During the review of minutes a correction was made to the wording of the motion for the approval of the March Board Meeting Minutes. The correction will be made to the original document.

A motion was made by Karen Young, seconded by Laurie Reichert, and passed to approve the Board Meeting Minutes as amended from March 10, 2009.

3) Financial Report (Suzy Carnecchia)

Suzy Carnecchia reviewed the January and February financial statements and reported that we have started 2009 in the negative due to the late mailing of the 2009 dues statements.

A motion was made by Laurie Reichert, seconded by Karen Young, and passed to approve the January and February financial statements.

4) Old Business

**Music at the Monthly Chapter Meetings** – A discussion was held on having music at the monthly chapter meetings. It was decided not to use this capability at this time.

**Refunding Membership Dues** – Bill Irwin relayed a message from a member who is currently unemployed and has paid their full membership dues, but has been made aware of the reduced rate and would like to know the “rules of the game.” A discussion was held on how to move forward and if money should be refunded to those members who are unemployed and have already paid their dues.

A motion was made by Karen Young, seconded by Marti Longenecker, and passed approving the decision to not refund membership dues.

**Lunch and Learn Schedule** – Bill Irwin reported that the lunch and learns meeting have been approved for strategic recertification credit and the meetings will begin in May. **(ACTION ITEM)**

5) Committee Reports

**Strategic Planning / 2009 Chapter Goals** – Jerry Anastasio provided a current printout of the member engagement scorecard, succession planning and the 2009 strategic goals for review.

A motion was made by Laurie Reichert, seconded by Suzy Carneccchia, and passed approving 2009 strategic goals.

**Program Committee** – Heidi Etter reviewed the March chapter meeting evaluation and reported that the May chapter meeting will be a roundtable discussion facilitated by Kim Nash and Pat Baughman.

**Membership Committee** – Marti Longenecker reported that we currently have 418 members, 304 of those members are paid leaving 114 unpaid members. Several Board members will be assisting the Membership Committee in contacting HRP members who have not yet paid their dues. **(ACTION ITEM)**

Marti also reported that she is working with Kim Nash to set-up a new member orientation meeting.

**Communications Committee** – Laurie Reichert provided a current copy of the communications policy and led a discussion on current policies.

A motion was made by David Zetter, seconded by Laurie Reichert, and passed removing item 3 under the Web Site Positioning Policy section.

Laurie reviewed a request from a member to post their resume on the HRP website under the employment page. A discussion was held on the request, and a decision was made to not make an exception but to consider this option moving forward if the web site vendor is changed. **(ACTION ITEM)**

Web Site Vendor Update – Laurie reported that out of seven (7) RFP’s mailed, three (3) proposals have been received from local companies. Ray Chung reported that he reviewed two of the three and they are similar in comparison. Ray, David Zetter and Sara Kennedy will participate in the committee meeting and will report back at the May Board meeting. (**ACTION ITEM**)

**Professional Development Committee** – David Zetter reported that the study group continues but that feedback is not coming back from the participants.

**Wage Survey Committee** – Ray Chung reported that he spoken to the Lancaster Chapter and they are currently in the process of partnering with Synergy Management Solutions for their wage survey. Ray also reported that the wage survey information has been posted on the chambers web site.

Ray also reported that membership on Linked-In is up 10 members since the March Board meeting.

**Legislative/Legal Committee** – No report

**Conference Committee** – Dan Thomas reported that we currently have 63 registrants for the Spring Conference on April 28 and that there are a few logistic problems that Messiah College has been working to correct. Dan also reported that he will be sending a pre-conference email to all participants informing them of parking and other informational items. (**ACTION ITEM**)

**Recruiting/Diversity** – Olga Blouch reported that she is currently working on the November chapter meeting.

**2009 Chapter Achievement Plan** – Bill Irwin reminded everyone to let him know as sections of the plan are completed.

5) New Business

**Survey Monkey** – Karen Young reported on Survey Monkey and how it is possible to use it as an online registration tool for the monthly chapter meetings. A discussion was held and it was decided to try it for the May chapter meeting. Karen will prepare the registration form for Board Members to test before making it available to all members. (**ACTION ITEM**)

**EFCA Company Letter** – Karen Young requested permission to include HRP’s name on the U.S. Chambers’ letter to the U.S. Congress on the Employee Fee Choice Act.

A motion was made by Karen Young, seconded by David Zetter, and passed giving permission to the U.S. Chamber to include HRP of Central PA in their letter to the U.S. Congress.

6) The next meeting of the HRP of Central PA Board of Directors will be held at 7:30 a.m. on Tuesday, May 12, 2009, at the Pennsylvania Medical Society.