



Minutes  
Human Resource Professionals of Central PA  
(SHRM Chapter #0644)  
Board of Directors Meeting  
July 14, 2009

The Human Resource Professionals of Central Pennsylvania Board of Directors met on Tuesday, July 14, 2009, at the Pennsylvania Medical Society, Harrisburg, Pennsylvania.

The following Board members were present: *Jerry Anastasio, Robert Baker, Olga Blouch, Suzy Carnechia, Heidi Etter, Bill Irwin, Sara Kennedy, Laurie Reichert, Brad Teahl, Dan Thomas, and Karen Young*. The following guest was also present: Victoria Krotzer of PA State Council of SHRM.

The following Board members were absent: *Ray Chung, Marti Longenecker and David Zetter*.

- 1) Approval of Board meeting minutes (Brad Teahl)

During the review of the June Board meeting minutes, Brad reported on several corrections to be made to the minutes.

A motion was made by Laurie Reichert, seconded by Heidi Etter, and passed to approve the Board Meeting Minutes from June 9, 2009 as amended.

- 2) Committee Reports

**Membership Committee** – Sara Kennedy distributed a member-at-large report provided by SHRM. The report contains individuals who are members of SHRM in the Central PA area but not members of a local chapter. Sara asked Board members to review the list and personally contact those individuals they know and encourage them to join HRP.

Sara also reported on a phone conference she had recently with Kim Nash regarding a new member orientation. Kim has agreed to sponsor the orientation at Alpha Benefits on August 4, 2009. The 50+ new members for 2009 will be contacted and encouraged to attend.

The Membership Committee will once again be sponsoring a “Summer Referral Program.” In order to be eligible for the drawing of a \$75.00 gift card, a current members name must be indicated on the new members’ application. The referral program will be held from July 17, to September 17, 2009.

A motion was made by Sara Kennedy, seconded by Suzy Carnechia, and passed to approve the Summer Referral Program gift card amount of \$75.00.

A motion was made by Sara Kennedy, seconded by Karen Young, and passed to approve the dates of the program as July 17 to September 17, 2009.

**Conference Committee** – Dan Thomas reported that the committee is moving forward on the fall conference scheduled for October 27, 2009. Space at Messiah College has been reserved for the conference, however Dan indicated that he will also be contacting Penn State Harrisburg regarding space availability and to schedule a site visit.

During the discussion Board Members provided potential topics for the conference, and several potential speakers were mentioned.

**Financial** – Suzy Carnnechia presented the financial statement. We are still in the black for the year. The report was accepted with a motion from Karen Young and a 2<sup>nd</sup> from Laurie Reichert.

**Strategic Plan** – Jerry Anastasio presented the latest update of the succession plan. The following was discussed:

Secretary – Jessica Gutierrez

Bill Irwin will follow up with Gary King for treasurer.

Brad will contact Diane Hess for interest in either treasurer or at-large.

We still need to continue to search for a Program Committee chair.

Following input from Victoria Krotzer, Sara will need to investigate the criteria for the at-large board positions.

**Communications Committee** – Laurie Reichert

We reviewed the logos without any acceptance of the recommendations. We will retain our current logo for the new website and review the issue again next year.

There still needs to be coordination of databases between the old and the new websites. Sara is scheduled to discuss the issue following the board meeting with EZ Solutions.

**Chapter Achievement Plan** – Bill Irwin

Bill performed a mid-year review and found that we still need 120 points to retain our “Super Merit Award” status. Bill highlighted various sections and bullet points within the plan in which we could possibly improve on to gain additional points. We completed a review of the 1<sup>st</sup> part of the plan.

Brad will verify who holds the chapter’s incorporation documents.

**Legal/Legislative Committee** – Robert Baker

Newsletter has gone out and he is starting to put together ideas for the next one.

**Diversity** – Olga Blouch

The Lunch and Learn Sessions are now up and running.

Olga is finalizing the November Diversity speaker.

**Professional Development** – Dave Zetter

No report.

**Wage Survey** – Ray Chung

The wage survey is pretty much status quo.

**Sara Kennedy – B.O.S. report**

The administrative support study is moving forward with activities, i.e. phone calls and e-mails being logged in on a regular basis.

- 3) The next meeting of the HRP of Central PA Board of Directors will be held at 7:30 a.m. on Tuesday, August 11, 2009, at the Pennsylvania Medical Society.