



## MINUTES

Human Resource Professionals of Central PA  
(SHRM Chapter #0644)  
Board of Directors Meeting  
January 11, 2011

The Human Resources Professionals of Central Pennsylvania Board of Directors met on Tuesday, January 11, 2011, at the Pennsylvania Medical Society, Harrisburg, Pennsylvania.

The following Board members were present: Karen Young, Andrew Sholly, Gary King, JoAnn Ponessa, Rob Baker, Amber Bernot, Tom Dardick, Cathy Tama-Troutman, Tina Fincher, Kara Eppley, Kim Hunt

The following Board Members were absent: Sara Kennedy, Ben Allatt, Brad Teahl,

*Welcome: Karen Young welcomed all members of the Board.*

### Call for

#### 1. Approval of Board meeting minutes from December

- a. JoAnn made a motion to accept minutes as presented, Amber seconded, everyone accepted them as proposed.

### Treasure's Report- Gary King

- Gary moved to accept financials as presented, Ben seconded, everyone accepted as proposed
- Sent out November financials – supposed to be available shortly after the 15<sup>th</sup> of the month following; 2011 budget submitted to Dawn – yes sent before beginning of year.
- Board credit card – yes support staff can help us get a corporate credit card through Fulton Bank. No cost; challenge is credit checks on cardholders, and named individuals would be financially responsible for charges; Karen researched a corporate American Express card. Almost all vendors could be paid with American Express – would not require personal guarantee of board members
  1. Rob brought up a checks and balances issue – who will monitor the use of the card, Treasurer as gatekeeper and would reconcile statements versus receipts

**Future Agenda Item** - expense reimbursement, expense payment process – if submit something to Dawn for reimbursement, please copy Gary

### Strategic Plan

**2010 SHAPE plan** – Karen walked through the 2010 SHAPE plan. Missing gold status based on requirement to increase SHRM members by 6%. Karen will submit for Gold status.

Karen calls for a motion to submit 2010 SHAPE plan, Kara seconded, everyone accepted as proposed. Karen could not submit for gold status, submitted for Silver, and will appeal for Gold status.

**2011 plan** – went through high-level overview; will provide additional information on tasks for each CLA goal and S.W.O.T. analysis and will call for an electronic vote in one week.

### Old Business

None



## Core Leadership Areas (CLAs)

**Conference** – Received vision from Sara on Spring Conference. Will meet with Karen to discuss steps and process to move forward – is it feasible, what types of content as program foundation and put together an action plan. Concept is intergenerational panel – interview about 4 different people on a panel to represent each generation – X, Y, Boomer, and Traditionalist – to answer questions about social media and its use to understand how each generation interprets the use of social media in the workforce.

### Membership

- 372 members
- Renewal – 100 who have not renewed – sent email on Friday letting them know that their membership has lapsed.
- Will announce new members at January Chapter meeting.
- Should we consider new chapter gifts? Something small. Decided to see how we end budget on marketing.
- February social – next board meeting held at 4:30 pm at Carley's – piano bar and restaurant back dining room for board meeting, then social in bar area. Board will pay for appetizers, drinks would be individual responsibility. Amber will put announcement in HRPgram.
- Will switch from permanent badges to adhesive badges for chapter meetings.

**Legal/Legislative** – working on next edition of legal/legislative update; at next meeting will request chapter members if they would like to submit articles for the publication; Karen sent email out to Attorneys for publication.

**Program** – February talent manger meeting sent for credit; March strategy architect speaker selected but not confirmed. April and June selections will be done at the next committee meeting. Have about 20 RFPs to fill 4 available spots. None of the six disciplines have zero candidates. Will double check with David, or online, on how the disciplines split between strategy and general credits

**Professional Development** – Study Group will look different this year due to lack of participants and facilitators. Self-directed instead of facilitated - Facilitators not responsible for doing the pre-work only facilitating the session. Sessions will be Monday nights, orientation will be January 24.

**Communication** – had a 27% open rate on HRP gram; employment was the highest, luncheon highlights came in close second to employment.

1,254 visits in December; (Kim forwarded via email)

### Foundation

No update.

### New Business:

Thank you for Myles Miller for volunteering time to help with strategic planning - Sponsor for lunch and learn; free advertise in HRP Gram; give a free membership; maybe a nice gift certificate.