



MINUTES

Human Resource Professionals of Central PA (SHRM Chapter #0644) Board of Directors Meeting June 8, 2010

The Human Resources Professionals of Central Pennsylvania Board of Directors met on Tuesday, June 8, 2010, at the Pennsylvania Medical Society, Harrisburg, Pennsylvania.

The following Board members were present: *Jerry Anastasio, Kara Eppley, Melissa Washington, Karen Young, Gary King, Jessica Gutierrez, Tom Dardick, Dan Thomas, Jan Hubley, Cathy Tama-Troutman, and Sara Kennedy.* The following Board Members were absent: *Bill Irwin and Robert Baker.*

Welcome: Sara Kennedy welcomed all members of the Board and introduced Amber Benot, Membership Director and Ben Allot, Diversity Director.

- 1) Approval of Board meeting minutes from May (Jessica Gutierrez)

A motion was made by Jessica Gutierrez to accept, seconded by Cathy Tama-Troutman and passed to approve the minutes from the May 2010 meeting.

- 2) Treasurer's Report – Gary King

Gary referenced the email to the Board members which contained the April financials. Gary asked for comments or feedback. Karen asked Gary if the credit card situation was reviewed. Gary proposed that the Board approve to discontinue the use of the merchant credit card. The Chapter has been incurring unnecessary fees due to a few members refusing to pay through a Pay Pal account. Amber suggested that those members pay by check, Sara agreed and ask Gary to pursue phasing out the credit card to reduce the fee expense. Karen reported that Dawn only ran 2 credit card transactions for the conference.

- 3) Strategic Plan – Karen Young stated that there were no updates. Karen reviewed the strategic plan with the new board members and outlined the expectations.
- 4) Old Business – Sara Kennedy
 - a) Sara reported that we are moving in the right direction now that each position has been filled except for the Vice President and Director at Large (Foundation).



5) Committee Reports

Membership – Sara reported current membership count is 326 active members and there are 5 pending applications. A postcard mailing was distributed to 445 SHRM at-large members inviting them to attend a summer meeting as a Chapter guest (2 responses so far). Summer member referral campaign is ready to roll out

Communications –Melissa reported that she compared the differences between survey monkey and vertical response. She made a motion to use survey monkey instead of vertical response. Karen agreed that she would renew the registration when it expired in June. Melissa made a motion and Karen 2nd.

Melissa reported the web had issues and she could not pull the stats except for the HRP gram had an opening rate of 28%. Melissa also announced that the Chapter was named one of the top 500 companies. Sara requested that the information be sent in the next HRP gram.

Melissa and the Committee are designing a survey to ask the membership what tools are used and what would the membership be interested in seeing.

Program - Tom Dardick reported that 3 of the 5 sponsorship openings were filled. Sara asked for a list of the topics to be posted on the website. Melissa stated that she would include in the HRP gram. Tom asked for clarification on the December program. Sara stated that it would fall to the Program Committee to create the program.

Professional Development –Kara reported that the study group finished and the participants have started to take the test and are reporting back. The Committee is still finalizing the reimbursement form but will place on the website soon.

Melissa and Karen recommended that a social be hosted for those that participated in the study group. Kara agreed that it would be a good idea but did not support the buying of the first round. Kara recommended that appetizers be purchased instead. Melissa and Karen volunteered to coordinate the social.

Conference – Dan reported that a meeting is being held tonight to frame out the fall conference. An event will be held the night before for attendees.

Legal/Legislative – No updates.

Foundation – Jerry referenced the email sent explaining to the Board below is the content from the email.

- The SHRM Foundation is a nonprofit affiliate of SHRM and is not funded by SHRM Membership dues
- The Foundation's mission is to maximize the impact of the HR profession on organizational decision-making and performance by promoting innovation, education, research and the use of research based knowledge
 - It advances and supports this mission through
 - Research grants
 - Scholarships (\$100,00 available -- \$20,000 by region to working professionals, \$50,000 available for students, \$20,000 for dissertations)
 - Education products (DVDs, reports, etc.)
 - It distills and makes available to you and I the best research findings and expert opinions (via free downloads to members)

- o HR Strategy
- o Retaining Talent
- o Developing Leadership Talent
- o Implementing Rewards Strategies
- o Etc.

Supporting the SHRM Foundation is an investment in our own professional growth. The rich resources the Foundation supplies to SHRM members is substantial if we choose to use it.

I will be making a plea at the general membership meeting in June to our members. As the leaders of HRP let's show our members, through our actions, that we see the value in supporting the SHRM Foundation.

Jerry then asked for each Board member to submit a donation for 100% leadership contribution. Amber suggested that the Board consider hosting a silent auction to raise money for the foundation. The Board agreed to consider the idea and perhaps include in the fall conference. Karen asked the Board members to tell Jerry when they donated to the foundation so he could track for the strategic plan.

Workforce Readiness- no updates

Diversity – no updates

6) New Business

Sara announced that while at the conference, she and Karen will be blasting to the entire membership updates on events.

6) The next meeting of the HRP of Central PA Board of Directors will be held at 7:30 a.m. on Tuesday, July 13, 2010, at the Pennsylvania Medical Society.

Respectfully Submitted Chapter Secretary, Jessica Gutierrez, PHR.