



Minutes  
Human Resource Professionals of Central PA  
(SHRM Chapter #0644)  
Board of Directors Meeting  
May 12, 2009

The Human Resource Professionals of Central Pennsylvania Board of Directors met on Tuesday, May 12, 2009, at the Pennsylvania Medical Society, Harrisburg, Pennsylvania.

The following Board members were present: *Jerry Anastasio, Robert Baker, Suzy Carneccchia, Heidi Etter, Bill Irwin, Sara Kennedy, Marti Longenecker, Laurie Reichert, Brad Teahl, Dan Thomas, and Karen Young.*

The following Board members were absent: *Olga Blouch, Ray Chung and David Zetter.*

1) Chapter Meeting Handouts

A discussion was held on how to handle setting up the meeting rooms for the monthly chapter meetings as well as the distribution of the handouts to attendees. Moving forward, Angela and Dawn will place all materials on the registration tables prior to the meeting and Board members will set-out the SHRM materials as well as distribute the handouts.

2) Approval of Board meeting minutes (Brad Teahl)

A motion was made by Karen Young, seconded by Suzy Carneccchia, and passed to approve the Board Meeting Minutes from April 14, 2009.

3) Financial Report (Suzy Carneccchia)

Suzy Carneccchia reviewed the March financial statement and highlighted that 164 members renewed their dues during the month of March and as a result, the chapter is showing a positive balance.

A motion was made by Laurie Reichert, seconded by Karen Young, and passed to approve the March financial statement.

4) Old Business

**Survey Monkey** – Karen provided an update on the successful use of Survey Monkey as an online registration tool and reported that there are currently 79 members registered for the May chapter meeting.

5) Committee Reports

**Program Committee** – Heidi Etter reported that with the exception of three months, we have sponsors for all 2009 chapter meetings. She also reported that the topics for June, July and August are: Diversity, Workers Comp Mock Trial and Evaluations and Incentives respectively.

**Membership Committee** – Marti Longenecker reported that we currently have 421 members, 324 of those members are paid leaving 97 unpaid members. Marti also reported that a potential dues drop letter and final statement would be mailed on May 12, 2009 to the 97 unpaid members indicating that any individuals not paid by May 29 would be dropped.

A motion was made by Karen Young and seconded by Marti Longenecker, and passed giving permission to the Administrative Services to drop any unpaid members on May 29, 2009, without further approval.

**Communications Committee** - Laurie reported that the committee is recommending a change to EZ Solutions as our Website Vendor. The initial change may take us over budget by \$3,000, but expected cost savings should make it up through the next year.

Laurie made a motion that we make the change to EZ Solutions, seconded by Rob Baker and passed with one abstention that we make the move.

Sara, Rob and Dan will be involved in final negotiations with EZ Solutions.

**Legislative/Legal Report** - Robert Baker reported that the May/June edition of the Legislative/Legal Report has gone out. Rob is still learning the process after recently taking over the committee.

**Conference Report** - Dan Thomas that although he did not have the final numbers, Dan feels that we will hit and exceed our budget numbers for the Spring Conference. The feedback has been good and Dan gave a special thanks to Karen Young for her assistance in coordinating.

Dan has received an opportunity from Winken Associates for our Fall Conference. They would provide the speaker and be major underwriter for the conference if at the Hotel Hershey. We would maintain all other administration, logistical and financial control.

The group provided guidance to Dan to verify all of the details with them before we agree to work with them. Dan will e-mail a proposal to the Board members for review prior to the next Board meeting.

**Recruiting/Diversity Report** – Sara Kennedy reported in Olga's absence.

Not related to the topic, a review of Article IV, Section 4.2 of our by-laws was undertaken because of a question of a member or a company has the membership in the Chapter. Membership is held by an individual, no matter who pays the cost. If an individual changes companies, the membership moves with them, not stay with the company.

**Strategic Planning** - Jerry Anastasio reported he has received update information as requested of the members of the Board. Jerry has not yet been able to update all of the information onto the strategic planning form.

**Lunch and Learns** - Bill Irwin reported that the Lunch and Learns are scheduled to begin again on June 17.

6) New Business (Sara Kennedy)

Sara updated the procedure for New Member information to assist us with streamlining the process.

7) The next meeting of the HRP of Central PA Board of Directors will be held at 7:30 a.m. on Tuesday, June 9, 2009, at the Pennsylvania Medical Society.