



MINUTES

Human Resource Professionals of Central PA
(SHRM Chapter #0644)
Board of Directors Meeting
October 12, 2010

The Human Resources Professionals of Central Pennsylvania Board of Directors met on Tuesday, October 12, 2010, at the Pennsylvania Medical Society, Harrisburg, Pennsylvania.

The following Board members were present: Sara Kennedy, Tom Dardick, Ben Allatt, Kara Eppley, Jerry Anastasio, Rob Baker, Gary King, Melissa Echevarria, Bill Irwin, Amber Bernot, JoAnn Ponessa

The following Board Members were absent: *Karen Young, Cathy Tama-Troutman*

Welcome: Sara Kennedy welcomed all members of the Board.

Welcome:

Call for

1. Approval of Board meeting minutes from September

- a. Sara made a motion Tom seconded, everyone accepted them as proposed.

Treasure's Report- Gary King

If you haven't gotten back to Gary please do so. There will be a draft of the 2011 budget to review at the November board meeting.

Strategic Plan

Old Business

REMINDER – 2011 Strategic Planning, December 18th, 8am – 12pm, Chamber of Commerce

Core Leadership Areas (CLAs)

Conference – 54 people signed up for conference; expecting 60+ attendees, would like to see between 100 – 120 attendees. Request from local business to sponsor breakfast or lunch for the conference. Have about \$4,000 - \$4,500 for sponsorship. Catering proposal later this week. Elections for new board will be held at the conference. Attendees will get ballot upon check in and they should return completed ballots between first session and lunch.

Action - Presentations need to be forwarded to be forwarded to Melissa by October 22nd.

Membership – Amber received a concern that the board was to approve every member before they become active. It had previously been streamlined that the membership director would approve all new members for time efficiency. To keep



everyone informed, Amber will include the business that new member is from when sending out the list of new members. Cancelled new member orientation for Thursday due to attendance (only 3 people), Amber will make contact and let those scheduled know that it will be rescheduled for January. Referral program – one person on referred by list is registered for the conference. 6 people referred new members. Decided to do the drawing from the 6 referrals even though not all 6 were signed up for the conference. Doreen Shuttlesworth won the drawing for free conference.

Renewal campaign: Amber will send email to all members first week of November

Legal/Legislative – Busy working on presentation for conference. Was approached after August chapter meeting by several members willing to serve on the Legal/Legislative Committee.

Program – Feedback from September chapter meeting was positive - 12 responses agreed on the value and they liked the panel format. Sending out letter for presenters and facilitators for next years programs. For 2011, will be coordinating lunch - n – learns and chapter meetings around a topic from SHRM's. Will send out letter to database and goal is to have more interactivity and take a ways for the chapter. Committee will review results in November and December. 2011 Programming Sub-Committee – coordinates selection and scheduling so there is a thematic cohesiveness. Topic for November is INA – Ethics hotlines and how to deal with ethical concerns in your organization. December is holiday party and would like to do a CEO-level panel discussion. *How HR can better serve the C – suite.* (12/15 11:30 – 1:30) Holiday Inn Tom to check.

Professional Development – Reimbursement for certification program application deadline moved to 10/1; received 3 entries. Will be decided at next committee meeting. Would like to recognize the winner at the November or December chapter meeting (based on participation). Would also like to post the winner on News and Events. Beginning registration for 2011 study class. Continue with online registration for participants, at this time facilitators will not be able to register online. Still have web budget may be able to address online sign up of facilitators.

Communication – Increase to website usage; 609 unique hits to the website; 74% go to jobs page. Visits up from 1288 to 1372. HRP Gram slight decrease in opening since changing to Friday morning distribution. Continuing to check chapter meetings page, not much else changed.

New Business:

2011 Budget – draft for November meeting.

Bylaws – time to review to determine if any changes should be made –

[Action – peruse bylaws to see if there are any changes that need to be made for November meeting](#)

SHRM Leadership Development Program on 10/22 is approved for all strategic credits.

Structure for 2011 programs – six SHRM Competencies for HR (Ulrich) model. Jerry indicated that there are good definitions in PHR books for each competency.

[Action - Jerry to send to Tom documentation he has on competencies.](#)